



Lean Office
 Get Control of Email
 Get Control of Info!
 Get Control of Meetings
 Clear the Digital Desktop
 Task Management
 Use offer code: APWA

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Habits of a Lifelong Learner: "Nothing inherent in human DNA prevents growth in later life".



- **Risk-Taking** - Willingness to push oneself out of the comfort zone.
- **Humble** self-reflection – an honest assessment of success as well as failures.
- **Solicitation** of opinions; an aggressive collection of information & ideas from others.
- **Careful Listening**: The propensity to listen to others.
- **Openness To New Ideas**: Willingness to do life with an open mind.

In the short-term, lifelong learning can be painful.

- Risk-taking may result in failure or success.
- Honest reflection, listening, solicitation of opinions; all of this opens us to potentially “bad” news such as negative feedback. Just remember it may bring interesting (or breakthrough) ideas as well.

In the short term life is generally more pleasant without failure and negative feedback. Lifelong learners overcome the human tendency to shy away from habits that produce short-term pain.

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